

Chief Rental Inc.

An Event Rental Company
301 Demonbreun St unit 1614
Nashville, Tn 37201

Payment Options, Policies and Credit Card Authorization

We require a 50% non-refundable deposit to reserve rental items. The remaining 50% is due 7 days prior to the event. **A credit card number is required to make the reservation** but final payment can be made several ways:

1. mail a check **30 DAYS PRIOR TO EVENT** to Chief Rental, Inc.
301 Demonbreun Street
Unit 1614
Nashville TN 37201
2. Call 615-754-7368 with a credit card or fill out credit card authorization below and fax or email
3. Pay on line through the Chief Rental portal – must request this option
4. Venmo & Zelle – must request this option

Orders under \$500 will not qualify for the 50% deposit and must be paid in full at the time of reservation. All orders under \$500 may be paid cash on delivery (COD) or paid in full by credit card by calling 615-754-7368. **NO CHECKS ARE ACCEPTED ON DAY OF DELIVERY.**

The only exceptions to the above are regular customers who have open accounts with Chief Rental.

Cancellations: If you have paid in full and you have to cancel your event for any reason within 5 days of event – you will forfeit 100% - however, the funds will be held on account for up to one year to be used for another event of your choosing. As agreed upon on our Rental Agreement – the 50% deposit required to hold your reservation is non-refundable but we will apply it to the same offer as above. You will have 1 year to use it toward another rental.

CREDIT CARD AUTHORIZATION

Name: _____ Phone #: _____

Card Holder Name: _____

Credit Card #: visa/MC/Amex _____

Exp Date: _____ CVC: _____ Billing Zip Code: _____

By signing, Lessee understands and agrees to the terms set forth in this agreement. Lessee agrees to pay and authorizes Lessor to hold this credit card information as security for rentals and to charge for services provided. Lessee authorizes Lessor to charge the credit card for any additions to the order placed by Lessee or any agent who is working on Lessee's behalf including but not limited to event planner(s) and caterer(s). Lessee agrees to pay for any lost or damaged items within 10 days of being notified of said loss or damage. Lessee further agrees that in the event Lessee's credit card becomes invalid or charge is rejected by bank, services may be withheld until payment is provided. Lessee agrees to contact Lessor, in writing, to contest any charges Lessee deems unfair or improper and will give Lessor 30 days to resolve the matter before Lessee contacts the credit card company or bank.

Signature: _____ Date: _____